What happens next?

4 steps to taking online card payments

1. Setting-up your account
   We have to carry out a few checks before you can get started - these shouldn’t take longer than 7 days. If we need more information, we’ll be in touch.

2. Check your inbox for your confirmation welcome e-mail
   We’ll be sending you the following e-mails if your application is successful:
   - Welcome to Worldpay; this confirms we’ve accepted your application and contains your customer number (MID).
   - Business Manager Account Details; this provides you with your new log in details and integration instructions on how to connect your website with us.

3. Connecting to Business Manager
   Business Manager is your online portal to access your transaction history and monthly invoices. Log into Business Manager via worldpay.com/uk/business-manager/login
   For helpful tips on how to integrate your website with Business Manager and other useful information about online payments visit: worldpay.com/uk/business-gateway/support
   If you’ve applied for a Virtual Terminal we’ll send you a final e-mail to confirm when you can start taking telephone and mail order payments.

4. Final checks
   We need to check your website is compliant with our website guidelines. You can find a full list of compliance rules at: worldpay.com/uk/business-gateway/website-compliance
   We’ll then run a test transaction to check your payments are processed correctly.
   Once approved you’ll receive an e-mail confirming your account is ready so all you have to do is contact your web developer or shopping cart provider to start taking transactions.

Look out for:

- **Worldpay Benefits Club**
  As a thank you, once you take your first transaction we’ll enrol you in to the Worldpay Benefits Club. Membership could save you money on essential products and services designed to help your business grow.
  For more information visit worldpaybenefitsclub.com

- **SaferPayments**
  Once you’ve received your customer number look out for an e-mail from our SaferPayments team. This should arrive within 2-6 weeks and will explain how to become compliant with the Payment Card Industry Data Security Standard (PCI DSS) and make card data protection easier.
  For more information visit worldpay.com/uk/sme/saferpayments

To learn more about how to take card payments, safeguarding your business and much more visit worldpay.com/uk/getting-started-online

If you have any questions about your application.

Call us on 0870 366 1233
Textphone users call 0845 300 3889
or visit worldpay.com